



Position Description: Technical Project Manager

About IHA:

IHA is a non-profit multi-stakeholder leadership group that promotes health care quality improvement, accountability and affordability for the benefit of all Californians. IHA members represent the most diverse and influential cross section of health care organizations across California. With trusted data and collaborative programs, we serve as a catalyst by forging common ground and initiating, coordinating, and managing projects that address delivery system challenges. ([see Our Work](#)). IHA was founded in 1994, has about 25 employees, and is located in downtown Oakland.

Why Us:

There are hundreds of contributing factors to the wide discrepancies in the costs and quality of healthcare in California, and just as many efforts to fix them. IHA collaborates with diverse stakeholders, from health plans and providers to policy makers and purchasers, to accelerate improving quality, reducing costs, and increasing transparency in health care. By breaking down silos and establishing widely accepted standards and benchmarks, we help solve seemingly intractable problems so our members and partners can move health care forward.

About the Job:

We are looking for a technical project manager to join our small software engineering team onsite. Your primary responsibility will be to manage the projects and deliverables of three in-house software engineers and currently two but likely growing number of external vendor engineers. As a member of a small software team inside of a non-technical organization, you will get the opportunity to manage many different projects, be expected to wear multiple hats, and contribute directly to our success as an organization. As part of managing our projects we expect that you will:

- Interface with project team members to understand project team requirements.
- Help create, manage and hold staff responsible to the product development lifecycle process.
- Document project release and/or milestone requirements, estimating needed resources and time to completion.
- Manage sprints and sprint meetings. We use both 1 and 2 week sprints depending on the project.
- Follow code reviews to assess risks that a merge may not land during the scheduled sprint.
 - Our primary implementation language is Python, and we expect enough familiarity that you are able to follow code review conversations. A short coding screen is part of our interview process.
- Maintain a developer environment on your own machine so that you are able to pull code from different branches, and then QA and verify that the branches accomplish what they should (add a feature/fix a bug).
- Assist with deployment processes (done through Bitbucket's web console).
- Improve and organize internal wiki documentation.

Technology Stack:

Python, PyData (NumPy, SciPy, Pandas), Django, PostgreSQL, React+Redux, Bulma, Highcharts, AWS (EC2, S3, RDS)

Tools:

Atlassian (Jira, Confluence, BitBucket), Tableau for reporting

You should have:

- 5+ years software project management experience
- 1+ years software development experience with Python

Bonus if you have:

- Experience working in a small technology team within a non-technical organization (flexibility, priority and time management, full-stack familiarity, interfacing with and managing technical vendors)
- Experience working in a larger technical organization (code review, issue management, source control, release management, testing and test infrastructure)
- Knowledge of health care data and performance measurement, especially focused on reporting and visualization.

Benefits:

- Competitive Salary
- Great work environment in convenient location (City Center 12th St Bart Station in Oakland)
- Subsidized gym membership.
- 401K contribution
- PTO - 21 paid days off a year + 9 holidays
- Medical/Dental/Vision coverage
- Commuter Benefits

Please submit cover letter and resume to jobs@iha.org and include "Engineer" in the subject line.

US work authorization is a prerequisite to employment for this position.