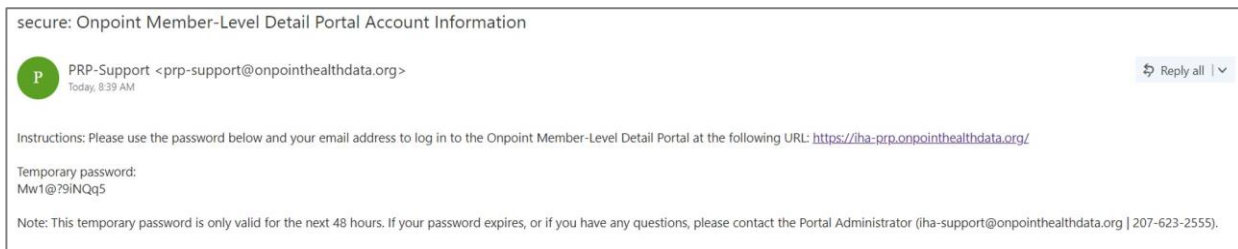
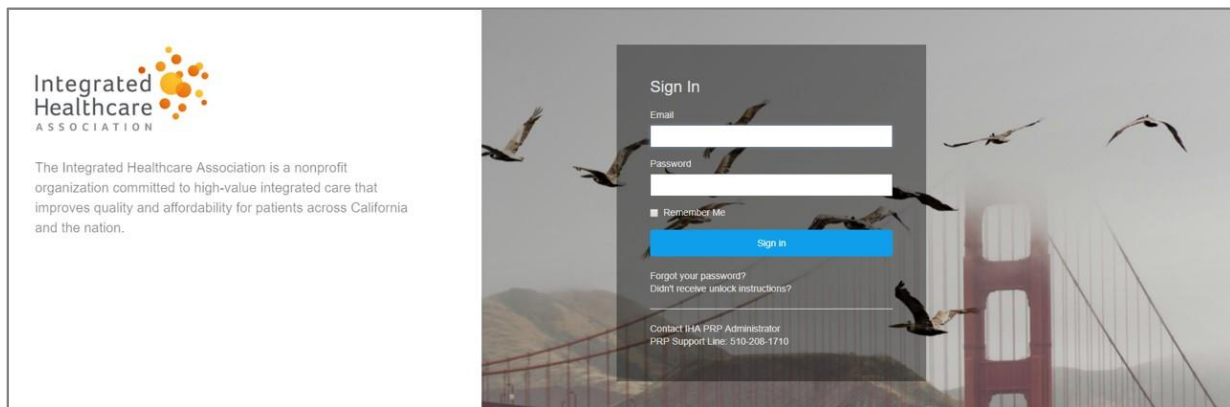


Onpoint Member-Level Detail Portal Quick-Start Guide: First-Time Log In

1. When the Onpoint Member-Level Detail Portal opens, you will receive a secure message to your authorized email address with the first-time login URL and a temporary, system-generated password to access the portal.

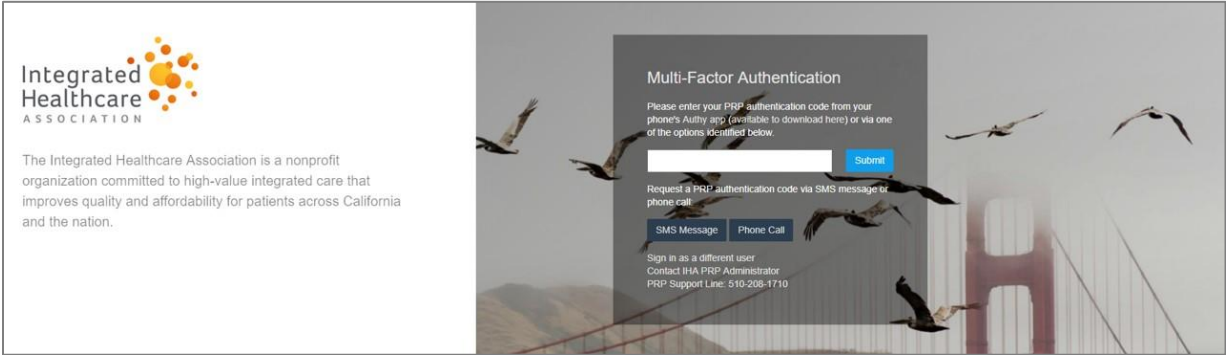


2. Visit the login URL (<https://iha-prp.onpointhealthdata.org/>) and enter your authorized email address and the temporary, system-generated password.



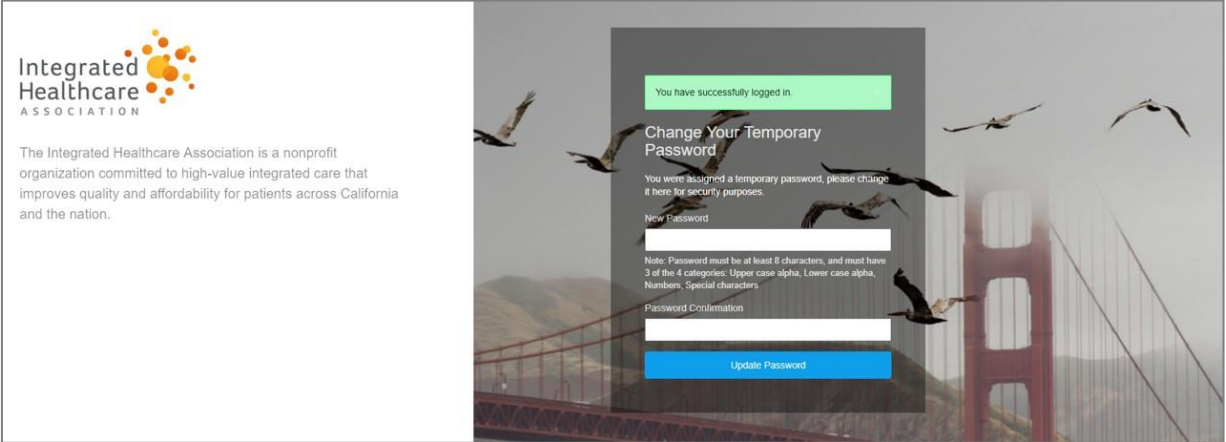
3. If your email address and password combination is validated by the portal, you will next be required to select an option for receiving an authentication code via the portal's integrated multi-factor authentication mechanism. You can request the code via an SMS (text) message, an automated phone call to your authorized phone number, or the smart phone application (available to download on the login screen).

Upon selecting your preferred method, enter the authentication code into the Multi-Factor Authentication screen and click the “Submit” button.

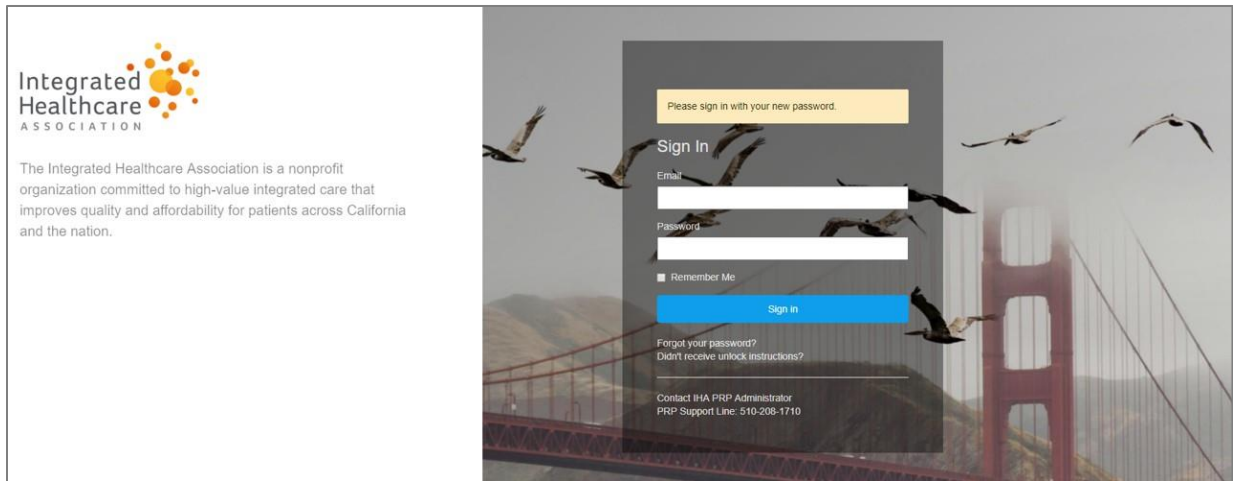


- 4. Once you have submitted the authentication code, and the code has been validated by the portal, you will be required to reset the temporary, system-generated password to one of your own choosing.

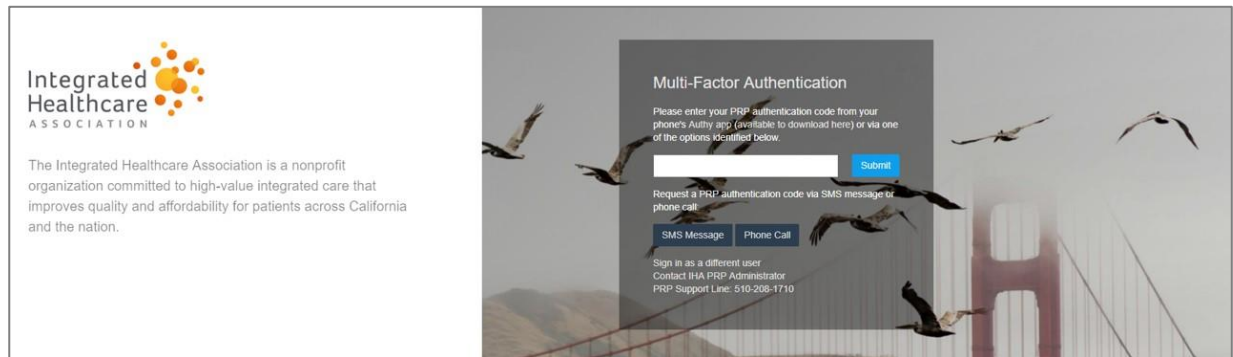
Note: Passwords must be at least eight characters and contain at least three of the four following categories: (1) upper case alpha characters, (2) lower case alpha characters, (3) numeric values, and/or (4) special characters. Remember to store your newly created password for future logins.



5. After resetting your password, you will be redirected back to the main login page where you must re-enter your email address and newly created password.



6. If your email address and new password combination is validated by the portal, you will again be required to pass the multi-factor authentication requirement.



7. Upon successful multi-factor authentication, you must finally accept the portal's Access Agreement by clicking the "I Agree" button located at the bottom of the page before being granted access to the portal on behalf of your credentialed organization(s).

Please read this agreement and click the "I Agree" button at the bottom of the page.

Integrated Healthcare Association
ONPOINT PERFORMANCE REPORTING PORTAL ACCESS AGREEMENT

THIS PORTAL ACCESS AGREEMENT (THE "AGREEMENT") GOVERNS YOUR ACCESS TO AND USE OF THIS PERFORMANCE REPORTING PORTAL ("PORTAL") AND IS MADE AND ENTERED INTO BETWEEN ONPOINT HEALTH DATA ("ONPOINT") AND EACH OF YOU AND THE ENTITY ON WHOSE BEHALF YOU ARE ACCESSING AND USING THE PORTAL, (COLLECTIVELY AND INDIVIDUALLY "YOU" OR "YOUR" OR "AUTHORIZED ENTITY" AND, TOGETHER WITH ONPOINT, THE "PARTIES", AND EACH, A "PARTY").

AUTHORIZED ENTITY REPRESENTS AND WARRANTS THAT, AT ALL TIMES DURING THE TERM OF THIS AGREEMENT, IT POSSESSES ALL RIGHTS, PERMISSIONS AND AUTHORIZATIONS NECESSARY TO ACCESS AND USE THE INFORMATION THAT IS MADE AVAILABLE TO IT THROUGH THE PORTAL. ONPOINT DISCLAIMS ANY RESPONSIBILITY FOR GRANTING YOU SUCH RIGHTS, PERMISSIONS AND AUTHORIZATIONS NECESSARY TO ACCESS OR USE THE INFORMATION.

BY ACCESSING AND USING THE PORTAL FOR THE PURPOSES SET FORTH BELOW, OR BY CLICKING "I AGREE," YOU AGREE TO ALL OF THE TERMS SET OUT IN THIS AGREEMENT, WHICH TERMS MAY BE MODIFIED FROM TIME TO TIME BY ONPOINT UPON NOTICE TO YOU. THE INDIVIDUAL CLICKING THE "I AGREE" BUTTON REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO BIND YOU TO THE TERMS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO ALL OF THE TERMS OF THIS AGREEMENT, THEN DO NOT CLICK THE "I AGREE" BUTTON AND CLOSE THIS WINDOW IMMEDIATELY.

RECITALS

A. Integrated Healthcare Association ("IHA") is the sponsoring organization for the Value-Based Pay-for-Performance ("VBP4P") program.

B. IHA has entered into a contract with Onpoint Health Data ("Onpoint"), pursuant to which Onpoint is engaged to perform certain data management and reporting services.

Please click the "I Agree" button below to agree to the terms of the agreement.

I Agree

8. Enjoy exploring your data! Thank you participating in the Align. Measure. Perform. (AMP) Commercial HMO initiative!

Tips

Having trouble logging in? Try these quick tips.

- Check your email's spam/junk/clutter folders if you did not receive a secure message.
- Remember to use the URL and temporary password provided in the secure email for your initial login attempt.
- Is the portal unable to recognize your temporary password?
 - If it's been more than 48 hours since you received it, contact our support team.
 - If it hasn't yet been 48 hours since you received it, try clearing your browser's cookies or accessing the portal via your browser's incognito window.
- When in doubt, use the SMS or direct phone call option when attempting multi-factor authentication.

Support

Still need some help? Contact our support team.

- **Telephone:** 207-623-2555
- **Email:** iha-support@onpointhealthdata.org